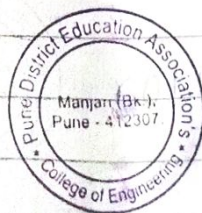



30/06/2022

Minutes of Meeting

- ① Feedback was taken from the conduction of last meeting.
- ② There was a meeting with the all the faculties of their department along with academic co-ordinators related to the enhancement of their knowledge skills and how to improve the teaching - learning methodology without hampering the tasks of the institute.
- ③ SPPU Online / Practical / Oral Exams for SE, TE & BE has been started and faculties were allotted supervision duties.
- ④ Office orders related to supervision duties will be issued & faculties are busy doing that.
- ⑤ There will be appointment of external Senior Supervisor & Internal Senior Supervisor for smooth conduction of exams.
- ⑥ Proper / Necessary arrangements were done for external examiners.

US
Academic Coordinator
Dr. M.P. Borawake




Principal
Dr. R.V. Patil

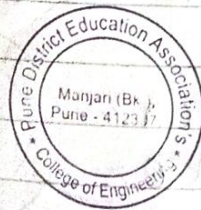
- | | |
|-------------------------------------|------------------------------------|
| 1) Dr. S.A. Patil | 4) Prof. A.V. Dumbre |
| 2) Prof. S.B. Kambale - <u>JKL</u> | 5) Prof. M.S. Galphade |
| 3) Prof. M.P. Ranaware - <u>JKL</u> | 6) Prof. A.B. Gadewar - <u>JKL</u> |

09/07/2022

Minutes of Meeting

- ① Feedback was taken from the last meeting conducted.
- ② College calendar is made as per the SPPU guidelines or calendar. Each faculty has been distributed with college calendar.
- ③ There will be admission to higher classes for TE & BE: Start 13/07/2022
END 27/07/2022 as well as for SE: Start 13/08/2022
END 27/08/2022
- ④ New academic session will commence from 18/07/2022 for TE & BE students & 17/08/2022 for BE students.
- ⑤ Load distribution to all the faculties has been done.
- ⑥ Master time table as well as individual time tables have to be prepared and distributed personally by time table I/c's.
- ⑦ Faculties should be given preference for choosing subjects as per their seniority as well as their expertise in their domain.

Academic Co-ordinator
Dr. M.P. Borawake



Principal
Dr. R.V. Patil

1) Dr. S.A. Patil

2) Prof. G.B. Kambale - *gbk*

3) Prof. M.P. Ranaware - *mp*

4) Prof. A.V. Dumbre

5) Prof. M.S. Galphade

6) Prof. A.B. Gadewar - *ag*

Minutes of Meeting

30/07/2022

- ① Feedback was taken from the last meeting conducted.
- ② 1st Semester was commenced from 18/07/2022 for TE & BE students.
- ③ Faculties have to report to CAP center for paper checking / assessment as per the schedule.
- ④ Proper alternative arrangement has to be done prior going for assessment/evaluation as per the university guidelines.
- ⑤ All TGS members have to keep ready their file in departmental level.
- ⑥ Proper calling to the students to be done those who are not coming to ~~Knau~~ College as well as reasons have to be written properly.
- ⑦ There should be display of monthly attendance for TE & BE - 01/08/2022 & for SE - 01/09/2022

W.
Academic Co-ordinator
Dr. M. P. Borwade



R.V. Patil
Principal
Dr. R. V. Patil

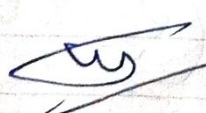
- 1) Dr. S. A. Patil
- 2) Prof. S. B. Komble - file
- 3) Prof. M. P. Panaware - file

- 4) Prof. A. V. Dumbre
- 5) Prof. M. S. Galphade
- 6) Prof. A. B. Gadewar

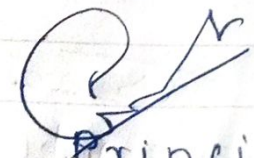
13/08/2022

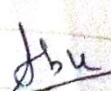
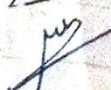


Minutes of Meeting

- ① Feedback was taken from the last meeting conducted.
- ② Monthly attendance was displayed on the notice boards for TE & BE students and the students were asked for not attending the classes whose % of attendance falls below 75%.
- ③ Discussion related to Independence day was done.
- ④ Faculties have to attend fow programs & submit their participation certificates at departmental level.
- ⑤ Faculties and students are forced to join for NPTEL courses & do their registrations after doing/ checking their assignments.
- ⑥ All TAs faculties have to conduct their meeting with students asking their problems, issues and hostel related matters.


Academic Co-ordinator
Dr. M. P. Borawake




Principal
Dr. R. V. Patil

- 1) Dr. S. A. Patil
- 2) Prof. S. B. Kamble - 
- 3) Prof. M. P. Ranawate - 
- 4) Prof. A. V. Dumbre - 
- 5) Prof. M. S. Galphade
- 6) Prof. A. B. Gadewar - 

27/08/2022

Minutes of Meeting

- 1) Feedback was taken from the last meeting conducted.
- 2) Faculties have prepared their exam-time table along with Question papers for Mock theory IN SEM. Offline examination.
- 3) Mock Theory for In-Sem Offline examination for TE & SE Start :- 25/08/2022
END: 27/08/2022
- 4) Mock Theory for In-Sem Offline examination for SE Start: - 27/09/2022
END: - 29/09/2022
- 5) Honours Courses MOCK EXAM has to be conducted on 27/08/2022.
- 6) There will be a holiday on 31/08/2022 on account of Ganesh Chaturthi
- 7) Monthly attendance has to be displayed on respective notice boards.

Academic co-ordinator
Dr. M.P. Borwade



Principle
Dr. R.V. Patil

1) Dr. S.A. Patil

2) Prof S.B. Komble -

3) Prof M.P. Rongware -

4) Prof A.V. Dumbre -

5) Prof M.S. Galphade

6) Prof A.B. Gadewar -

15/09/2022

Minutes of Meeting

① Feedback was taken from the conductors of last meeting.

② There was a display of monthly attendance for TE & BE students on 01/09/2022 & for SE students on 01/10/2022.

③ All department coordinators are requested to submit mock IN SEM timetable as follows:-

Thursday (15/09/22)

10:15 to 11:15 TE

11:30 to 12:30 BE

01:00 to 2:00 TE

02:30 to 3:30 BE

Friday (16/09/22)

10:15 to 11:15 TE

11:30 to 12:30 BE

01:00 to 02:00 TE

02:30 to 03:30 BE

Saturday - (17/09/22)

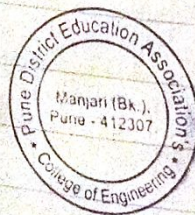
10:15 to 11:15 TE

11:30 to 12:30 BE

④ Prepare the time table accordingly and circulate to the students by 13/09/2022.

⑤ Inform to the concern staff for preparations of Question papers.

Academic coordinator
Dr. M. P. Borawake



Principal
Dr. R. V. Patil

1) Dr. S. A. Patil

2) Prof. S. B. Kamble - *AK*

3) Prof. M. P. Ranaware - *MS*

4) Prof. A. V. Dumbre

5) Prof. M. S. Galphade

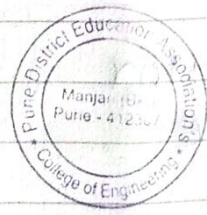
6) Prof. A. B. Gadewar

Minutes of Meeting

30/09/2022

- ① Feedback was taken from the last meeting conducted.
- ② Assignment & Continuous assessment must be done time to time.
- ③ Conduction of guest lectures should be done weekly on Saturday for benefit of staff & students.
- ④ Parents meeting has to be scheduled on or before 15th Oct 2022.
- ⑤ Teachers day celebration done by students & Engineers day celebration would be done by departmental faculties.
- ⑥ All students must be informed that they must get all documents acc^m to form send on group without fail.
- ⑦ All staffs are informed to prepare their course file, lab manuals & related documents. required as departmental checking will be done.

Academic Co-ordinator
Dr. M. P. Borwade



Principal
Dr. R. V. Patil


- 1) Dr. S. A. Patil
- 2) Prof. S. B. Kamble - *SKB*
- 3) Prof. M. P. Ranaware - *MS*

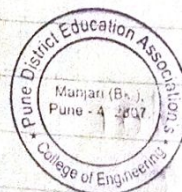
- 4) Prof. A. V. Dumbre
- 5) Prof. M. S. Galphade
- 6) Prof. A. B. Gadewar - *AR*


Minutes of Meeting

06/10/2022


- ① Weekly report of LR/PR for SE, TE, BE with sign must send in group.
- ② TGS record must be complete on or before 11th Oct 2022 for AY 2022-23. For absent students calling has to be done by respective TGS members for continuous three lect absent give call to their parents.
- ③ Monthly attendance must be display for all classes on or before 10th Oct 2022.
- ④ Submit load distr to Prof. Shinde S.V. for feedback.
- ⑤ Submit of load distr, time table in hard copy for Sem I 2022-23 to academic coordinator.
- ⑥ Submit department portfolio in hard copy for year 2022-23.
- ⑦ Submission of Teaching plan for Sem I for AY 2022-23.
- ⑧ Assignment & Continuous assessment has to be done time to time.



- Academic Co-ordinator
Dr. M.P. Borawake




Principal
Dr. R.V. Patil

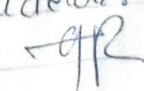
1) Dr. S.A. Patil

2) Prof. S.B. Kambale - 

3) Prof. M.P. Ranaware 

4) Prof. A.V. Dumbre 

5) Prof. M.G. Galphade

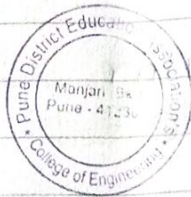
6) Prof. A.B. Gadewar 

Minutes of Meeting

12/11/2022

- ① Feedback was taken from the last meeting conducted.
- ② Students feedback online/offline ~~has to be~~ ^{will be} collected from 02/11/2022 to 04/11/2022.
- ③ Students has submit their first phase / seminar report / Audit courses on 04/11/2022 for TE & BE students & 05/12/2022 for SE students.
- ④ Syllabus completion is done on 05/11/2022 for TE & BE students & 10/12/2022 for SE students.
- ⑤ Time table has to be done to take extra classes for Direct Second Year (DSE) students. Conduction of PSE practicals on weekends is allowed.
- ⑥ There will be display of provisional detention list for TE & BE students.
- ⑦ Faculties are supposed to submit the team work.
- ⑧ There will be display of final detention list.

Academic co-ordinator
Dr. M. P. Borwate



Principle
Dr. R. V. Patil

- 1) Dr. S. A. Patil
- 2) Prof. S. B. Kamble *sbk*
- 3) Prof. M. P. Ronaware *mp*

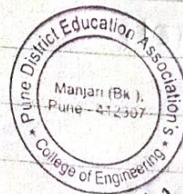
- 4) Prof. A. V. Dumbre *av*
- 5) Prof. M. S. Galphade
- 6) Prof. A. B. Gadewar *ab*

Minutes of Meeting

30/11/2022

- ① Feedback was taken from the last meeting conducted.
- ② There was display of final detention list for SE, TE & BE students.
- ③ Mock Practical/Oral Exam has to be conducted smoothly & time tables has to be prepared.
- ④ Mock theory for End-Sem Offline exam was conducted smoothly & time tables were displayed on respective noticeboards.
- ⑤ There was a conclusion of 1st Semester for TE & BE students.
- ⑥ Semester will conclude for SE students on 30/12/2022.
- ⑦ All lab incharges to maintain the lab equipments and data / record for 5 years from 2017-2022.
- ⑧ All NAAC Criterion incharges were assigned with their portfolios & work has been started for last 5 years from 2017-2022.

Academic Coordinator
Dr. M.P. Borawake



Principal
Dr. R.V. Patil

- | | |
|----------------------------|-----------------------|
| 1) Dr. S.A. Patil | 4) Prof A.V. Dumbre |
| 2) Prof S.B. Kamble - Able | 5) Prof M.G. Galphade |
| 3) Prof. M.P. Ranaware | 6) Prof A.B. Gadewar |
- GR

Minutes of Meeting

10/12/2022

- ① Feedback was taken from the last meeting conducted.
- ② Keep ready weekly report of LR/PR for SE, TE, BE with sign of all students.
- ③ TGS record has to be completed for A.Y. 2022-23.
- ④ Calling has to be done for absent students by respective TGS members. For continuous three lecture absent give call to their parents.
- ⑤ Monthly attendance must be completed for all classes.
- ⑥ Feedback link has to be given to each class.
- ⑦ Assignment & Continuous Assessment must be done & students need to assess this in time.
- ⑧ From 19 to 23 Dec'2022 there will be a mock examination for TE, BE. Keep time table ready with all sign. Time table must be send to all class.
- ⑨ For SE MOCK Theory Exam - 15 to 17th Dec'2022
MOCK PR/OR Exam - 23 to 28th Dec'2022
- ⑩ All subject teachers are kindly requested to keep ready mock theory papers to their resp. subjects.

Academic Coordinator
Dr. M.P. Borawake



Principle
Dr. R.V. Patil


- 1) Dr. S.A. Patil
- 2) Prof. S.B. Kamble. *Abk*
- 3) Prof. M.P. Ranaware *ms*

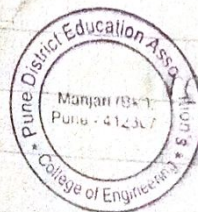
- 4) Prof. A.V. Dumbre *AV*
- 5) Prof. M.S. Galphade
- 6) Prof. A.B. Gadewar *AB*


24/12/2022

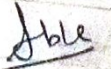

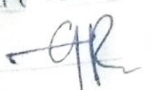
Minutes of Meeting

- ① Feedback was taken from the last meeting conducted.
- ② All SE teachers must submit absent student report daily.
- ③ All lab incharges are kindly requested to submit consumable & non consumable requirement, format will be provided soon.
- ④ All SE Subject teachers must keep ready records of assignment & continuous assessment, absent student report.
- ⑤ All files will be check in conference room betn 3 pm to 4 pm.
- ⑥ BE students must publish papers in UGC care list according to rules & regulations.
- ⑦ All SE, TE & BE students has to provided for question banks related to their subjects so that it will be helpful for their 9N SEM & END SEM.


Academic Coordinator
Dr. M.P. Borawake




Principal
Dr. R.V. Patil

- 1) Dr. S.A. Patil
- 2) Prof. S.B. Kamble - 
- 3) Prof. M.P. Ronaware 
- 4) Prof. A.V. Dumbre
- 5) Prof. M.S. Galphade
- 6) Prof. A.B. Gadewar 

08/01/2022

- ① Feedback was taken from last meeting conducted.
- ② As per the SPPU guidelines the END SEM Exams for TE & BE has been commenced.
- ③ The final time table for IN-SEM (END-SEM for SE students has to be displayed on notice boards.
- ④ All staff are allotted with their subjects & load distribution has to be done for next Semester.
- ⑤ Master time table & personal time table should be prepared by time table J/C.
- ⑥ All NAAC Criterions in charges are supposed to collect their documents and prepare the NAAC files.
- ⑦ Faculties have to keep ready their personal files, course file as per the Co-PO calculation for the previous semester subjects.
- ⑧ College calendar has been distributed among all as per the SPPU calendar/guidelines.

Academic Co-ordinator
Dr. M.P. Borwade



Principal
Dr. R.V. Patil

1) Dr. S.A. Patil

2) Prof. S.B. Kamble - Jbl

3) Prof. M.P. Ranaware

4) Prof. A.V. Dumbre

5) Prof. M.S. Galphode

6) Prof. A.B. Gadwar

GR

29/01/2023

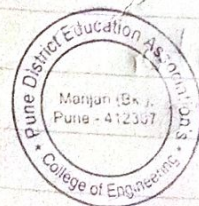
Minutes of Meeting

- ① Feedback was taken from the last meeting conducted.
- ② Attendance file format for AY 2021-22 Sem I, II.
 - 1) Academic calendar
 - 2) Subject structure with syllabus of SPPU
 - 3) Personal time table
 - 4) Teaching plan (TH/PR)
 - 5) Theory assignment + submission report + Analysis report
 - 6) Mock In Sem QP + marksheet with attendance sheet (if applicable)
 - 7) Mock End Sem QP + marksheet with attendance sheet (if applicable)
 - 8) Mock PR/OR exam attendance with mark/remarks (file submission record)
 - 9) Term work assessment sheet if possible.
 - 10) Co/PO mapping sheet
 - 10) Green attendance sheet with all completion of theory attendance (must be above 75%) & practical continuous assessment

③¹² Continuous Calling has to be done for all the students

④ TE & BE session has been started from 23/01/2023

Academic Coordinator
Dr. M.P. Borawake



Principal
Dr. R.V. Patil

- 1) Dr. S.A. Patil
- 2) Prof. S.B. Kambale - SBK
- 3) Prof. M.P. Ranaware MPR
- 4) Prof. A.V. Dumbre
- 5) Prof. M.S. Galphar
- 6) Prof. A.B. Gadewar ABG

Minutes of Meeting

11/2/2023

① Feedback was taken from the last meeting conducted.

② Following parameters are send to respective department for AY 2021-22 Sem II. Calculation of Co/PO & Tw parameters to be considered.
Co/PO = Theory assignment + PR Continuous assessment (if applicable) + Mock In Sem + Mock End Sem.

② for Term work calculation parameters to be consider

Tw = Theory attendance (05) + PR Continuous assessment (15) + Mock PR/OR (5)
for attendance range as

$$76-80 = 1$$

$$81-85 = 2$$


$$86-90 = 3$$

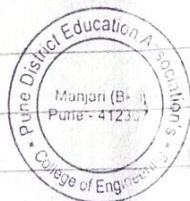
$$91-95 = 4$$

$$96-100 = 5$$

③ Students those have submitted for exam/leave are supposed to come & do daily work for department.

④ SE session will commence from 15/02/2023.

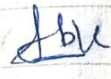

Academic co-ordinator
Dr. M.P. Borwade






Principle

Dr. R.V. Patil

1) Dr. S.A. Patil

2) Prof. S.B. Kamble 

3) Prof. M.P. Ranware 

4) Prof. A.V. Dumbre 

5) Prof. M.S. Galphade

6) Prof. A.B. Gadewar 


Minutes of Meeting

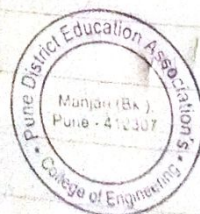
25/02/2023

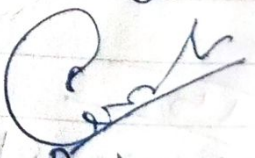
- ① Feedback was taken from the last meeting conducted.
- ② All Lab incharges and subject teachers need to install for conduction of experiments.
- ③ There will be a checking of all the records from the year 2017-2022 for NAAC in their respective departments.
- ④ There will be a monthly attendance display on 01/03/2023 for TE & BE students, whereas for SE students the monthly display will be on 01/03/23 (FEB).
- ⑤ Preparation of MOCK IN SEM question papers for TE and BE students.
- ⑥ MOCK IN SEM FOR TE & BE will be conducted from 03/03/23 to 04/03/23.
- ⑦ Daily two MOCK IN SEM will be taken.

Timings will be from 10:30 to 11:30 & 1:30 to 2:30 pm

- ⑧ MOCK IN SEM Question papers should be of 30 marks comprising of Unit I & Unit II.
- ⑨ All absent students will be called & continuous display of monthly attendance on notice boards.


Academic Coordinator
Dr. M.P. Borawake




Principal
Dr. R.V. Patil

- 1) Dr. S.A. Patil
- 2) Prof. S.B. Kamble
- 3) Prof. M.P. Ranaware

- 4) Prof. A.V. Dumbre
- 5) Prof. M.S. Galphade
- 6) Prof. A.B. Gadgil

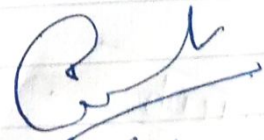
Minutes of Meeting

11/03/2023

- ① Feedback was taken from the last meeting conducted
- ② Discussion related to NAAC related portfolios, file checking & reference index has to be done
- ③ Departmental portfolios has to be done
- ④ Course - files should be kept ready as per the format
- ⑤ Students INSEM mock examination sheets to be checked and attendance has to be recorded
- ⑥ Continuous evaluation / assessment has to be done for students.
- ⑦ All TGS class teachers has to keep their file ready.
- ⑧ Monthly attendance to be displayed on notice boards.
- ⑨ All lab incharges have to keep ready their lab manuals as per the format & lab practicals display
- ⑩ Feedback from alumni / parent / employ should be maintained & recorded.

us
Academic co-ordinator
Pr. M. P. Barwale




principle
Dr. R. V. Patil

- 1) DR S. A. Patil
- 2) PROF S. B. Kamble - JBK
- 3) PROF M. P. Panaware - us

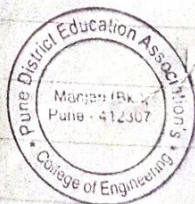
- 4) PROF A. V. Dumbre A
- 5) PROF M. S. Golphade
- 6) PROF A. B. Gadewar - AR

Minutes of meeting

25/3/23

- ① Feedback was taken from last meeting conducted
- ② N.A.A.C peer team recently visited the campus & hence discussion & issues related to NAAC were discussed.
- ③ It was notified to display monthly attendance of SE, TE & BE on 01/04/23
- ④ Parents meet to be conducted on 01/04/23 whether online/offline mode
- ⑤ Holiday to be declared on 04/04/23 on account of Mahanav Jayanti.
- ⑥ Holiday to be declared on 07/04/23 on account of Good Friday.

Ush
Academic coordinator
Dr. M.P. Borowake



Principal
Dr. R.V. Patil

- 1) Dr. S.A. Patil
- 2) Prof. S.B. Kamble
- 3) Prof. M.P. Ranaware


- 4) Prof. A.V. Dumbre
- 5) Prof. M.S. Galphade
- 6) Prof. A.B. Gadewar

—GR

Minutes of meeting

8/4/23

- ① feedback was taken from last meeting conducted
- ② All teachers were guided about the syllabus completion. Teachers have to submit the data regarding course modules.
- ③ T.G.S calling should be done on regular basis.
- ④ All faculties / TGS class teachers have to keep ready weekly report of LR/PR for BE, TE & E
- ⑤ Holiday has to be declared on 14/04/2023 on account of Dr. Babasaheb Ambedkar Jayanti.


Academic co-ordinator
Dr. M. P. Borwade



principle
Dr. R. V. Patil

- 1) Dr S. A. Patil
- 2) Prof S. B. Kamble
- 3) Prof M. P. Panware

- 4) Prof A. V. Dumbre
- 5) Prof M. S. Galphade
- 6) Prof A. B. Gadewar

20/11/22

Minutes of meeting

29/11/22

- ① feedback was taken from the last meeting conducted.
- ② All teachers were guided about the course completion till 20/05/2022 for T.E & B.E and 10/6/2022 for S.E students
- ③ ~~The~~ Class teachers were informed to display provisional detention list on 23/05/2023 for T.E & B.E students and 13/06/2023 for S.E students
- ④ It was informed about term work submission for TE & BE on 22/05/2023 & for SE on 12/05/2023 and end on 27/05/2023 & 17/06/2023 respectively
- ⑤ Project seminar to be submitted on 22/05/2023 for TE & BE students & 17/06/2023 for S.E students

Academic coordinator
Dr. M.P. Borawake



Principal
Dr. R.V. Patil


- 1) Dr. S.A. Patil
- 2) Prof. S.B. Kamble
- 3) Prof. M.P. Banaware

- 4) Prof. A.V. Dumbre
- 5) Prof. Ms. Galphad
- 6) Prof. A.B. Gadewar

Minutes of Meeting

13/6/23

- ① Feedback was taken from last meeting conducted
- ② Syllabus completion was over for all the classes.
- ③ Submission of Second phase project / Seminar / Internship report / Audit course was done for TE & BE & submission for S.E ~~was~~ scheduled on 17/06/2023.
- ④ Students f/b to be taken online & hence links were circulated in groups.
- ⑤ Mock Theory END exam time table has to be prepared as it was scheduled from 19/06/2023 to 23/06/2023.
- ⑥ Time table to be prepared for SE by exam Co-ordinators.


Academic co-ordinator
Dr. M.P. Borawake



Principle
Dr. P.V. Patil

- 1) Dr. S.A. Patil
- 2) Prof. S.B. Kamble
- 3) Prof. M.P. Randware

- 4) Prof. A.V. Dumbre
- 5) Prof. M.S. Galphade
- 6) Prof. A.B. Gadewar